



## **JOB DESCRIPTION OF GROUNDS / MAINTENANCE LABOURER (2022)**

- The Grounds / Maintenance Labourer (GML) works alongside the team of other grounds, maintenance, and garden workers. They report to the Site Manager, and in some cases, to the Head Grounds / Maintenance Worker. They must be available to attend Staff Training Part One on May 20-23, 2022. Summer start date is July 5 (Staff Training Part Two), 2022. This is an eight-week position.

### **QUALIFICATIONS:**

- The GML should be spiritually mature. Even though they may not always be involved with the campers, he/she should still have a missional heart. They should love camp ministry and have a heart for sharing the Love of Jesus.
- A Saskatchewan Class 5 license (or out-of-province equivalent) is recommended.
- They should have (or be willing to obtain) certification in WHIMIS. They should follow all safety protocols in all aspects of their jobs. They should not operate any machinery or equipment, or handle any chemicals without previous training or permission of the Site Manager.

### **EXPECTATIONS AND RESPONSIBILITIES**

- Adhere to the The Manual of The Quest, and sign and adhere to the Staff expectations of The Quest. Misuse of cell phones will not be tolerated.
- Adhere to all safety protocols, and be willing to enforce them if they see other staff or campers in an unsafe situation.
- Daily tasks will fluctuate. The GML may be required to paint, mow lawns, work on equipment, start camp fires, and much more. Working under the Head Grounds Maintenance Worker and the Site Manager, the GML will be assigned daily tasks to help keep the grounds and the facilities neat, and in good, safe working order. In the case of emergency, he/she may be needed to work evenings. Some split shifts may be required.

- Treat all communications of a confidential nature as such.
- Be willing to work outside in inclement weather.
- Be constantly aware of and in compliance of all forms of safe lifting. Because of the nature of this job, he/she should also be cognizant of staying hydrated, and keeping their bodies safe and healthy. Due to the nature of this position, good shoes and boots are required. Flip Flops can not be worn.
- Be able to prioritize tasks
- Be comfortable working basic yard maintenance tools (ie. Lawn mower, yard and garden tools, weed whipper). All equipment must be treated in a respectful and safe manner.
- Be able to work with and without supervision
- GWL will adhere to a discretionary policy on cell phone use. They may be used to listen to music while on duty, but should not be used to check social media, or text.
- Adhere to all COVID governmental restrictions and protocol.
- Must not post negative comments on social media about The Quest or any of its staff, supporting churches, campers, and constituents. Instead, he/she should contribute to The Quest and its community in a positive manner.
- Must attend daily staff meetings and devotions
- Must be willing to do other tasks as necessary (ie wash dishes, housekeeping, etc)

*NOTE: This position is subject to approval of funding from Canada Summer Jobs.*