



JOB DESCRIPTION OF MULTIMEDIA LEADER (2023)

- The Multimedia Leader (ML) works alongside the program staff, the office assistant, and the Executive Director and reports to the Program Director. They must be available to attend Staff Training on June 26-30, 2023. This is a seven to eight week position.

QUALIFICATIONS:

- The ML should be spiritually mature. Ideally they should be familiar with many different Social Media platforms, including but not limited to Facebook, Twitter, Instagram, and Tik Tok, They should be very comfortable taking quality and appropriate photos. They will need to post social media updates daily.
- They will work alongside the Office Assistant in putting together the end of camp video each week.
- The ML must be at least 16 years old, but ideally older.
- Working at the Quest requires a missional heart. The ML should love camp, love children, and have a heart for sharing the Love of Jesus. They will be interacting a lot with children, staff, and even some parents.
- The ML must be highly organized and motivated. They should be able to work without supervision, while being committed to The Quest Team.
- They should be somewhat familiar with Office programs and photo editing software.

EXPECTATIONS AND RESPONSIBILITIES

- Adhere to the The Manual of The Quest, and sign and adhere to the Staff expectations of The Quest. Misuse of cell phones will not be tolerated.
- Adhere to all physical safety protocol.
- May need to provide the Program Director and Housekeepers with assistance from time to time.

- May be required to work in inclement weather.
- Treat all communications of a confidential nature as such
- Become familiar with the protocols and requirements put out by Saskatchewan Camping Association with Plan to Protect, paperwork, etc.
- Adhere to all current COVID governmental restrictions and protocols.
- Attend Staff Meetings and Staff Devotions
- Must not post negative comments on social media about The Quest or any of its staff, supporting churches, campers, and constituents. Instead, he/she should contribute to The Quest and its community in a positive manner.

NOTE: This position is subject to approval of funding from Canada Summer Jobs.